



**Federal Geographic Data Committee  
Coordination Group Meeting  
Tuesday, March 18, 2014  
9:00 a.m. – 12:00 p.m. Eastern  
No Data Theme Leads P.M. Session**

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**Location: Main Interior Building,  
Rachel Carson Room  
1849 C Street, NW  
Washington, DC**

**AGENDA**

9:00 – 9:05	<b>Welcome and Introductions</b>	<i>Ivan DeLoatch, FGDC OS</i>
9:05 – 9:15	<b>Previous Meeting Action Item Review</b>	<i>Arista Maher, FGDC OS</i>
9:15 – 10:00	<b>FGDC Business Report</b>	<i>Ken Shaffer, FGDC OS</i>
10:00 – 10:25	<b>Users/Historical Data Work Group Report</b>	<i>Jacqueline Nolan, LoC; Butch Lazorchak, LoC</i>
10:25 – 10:50	<b>Vegetation Subcommittee Report</b>	<i>Marianne Burke, FS</i>
10:50 – 11:15	<b>National Boundaries Group</b>	<i>Laura Waggoner, Census Bureau; Bob Pierce, USGS</i>
11:15 – 11:30	<b>NSDI Strategic Plan – Next Steps</b>	<i>John Mahoney, FGDC</i>
11:30 – 11:55	<b>A-16 Implementation Plan</b>	<i>Ivan DeLoatch, FGDC OS</i>
11:55 – 12:00	<b>Action Item Review</b>	<i>Arista Maher, FGDC OS</i>
12:00	<i>Adjourn</i>	

<b>*Read-ahead Documents</b>	<ol style="list-style-type: none"> <li>1. National Boundaries Group – Draft Charter.doc</li> <li>2. National Boundaries Group Update – Laura Waggoner and Bob Pierce.doc</li> <li>3. HIFLD Draft Charter.doc</li> </ol>
<b>Other Relevant documents</b>	

\* Read-ahead documents are located at the [my.usgs.gov](http://my.usgs.gov) site for member access.

## CG Meeting Planning

<p><b>Coordination Group Meetings Topics</b> (in addition to the following standing items)</p> <ul style="list-style-type: none"> <li>- Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Next Meeting Agenda; - Adjourn</li> <li>- All meetings are scheduled from 9am to 3pm EST, unless otherwise noted</li> </ul>
<p><b>April 8, 2014</b>  <i>(Rachel Carson Room, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>Marine and Coastal Spatial Data SC (Tony LaVoi);</b></li> <li>• <b>Metadata WG (Jennifer Carlino).</b></li> </ul>
<p><b>May 13, 2014</b>  <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Standards WG (Julie Maitra);</b></li> <li>• <b>Cultural Resources WG (Deidre McCarthy).</b></li> </ul>
<p><b>June 10, 2014</b>  <i>(North Penthouse, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>Geodetic Control SC (Juliana Blackwell);</b></li> <li>• <b>Transportation SC (Raquel Hunt);</b></li> <li>• <b>Spatial Water Data SC (Steve Aichele).</b></li> </ul>
<p><b>July 8, 2014</b>  <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Geologic SC (Dave Soller);</b></li> <li>• <b>Wetlands SC (Bill Wilen).</b></li> </ul>
<p><b>August 12, 2014</b>  <i>(Rachel Carson Room, Main Interior Building)</i></p> <ul style="list-style-type: none"> <li>• <b>NDOP Subcommittee (Shirley Hall/Dick Vraga);</b></li> <li>• <b>Cadastral SC (Don Buhler).</b></li> </ul>
<p><b>September 9, 2014</b>  <i>(Via Webinar and Telecon Only)</i></p> <ul style="list-style-type: none"> <li>• <b>Users/Historical Data WG (Jacquie Nolan/Butch Lazorchak);</b></li> <li>• <b>Vegetation SC (Marianne Burke).</b></li> </ul>
<p><b>October 21, 2014</b>  <i>(Rachel Carson Room, Main Interior Building)</i></p>

- **Marine and Coastal Spatial Data SC (Tony LaVoi);**
- **Metadata WG (Jennifer Carlino).**

**November 18, 2014**

*(Via Webinar and Telecon Only)*

- **Standards WG (Julie Maitra);**
- **Cultural Resources WG (Deidre McCarthy).**

**December 9, 2014**

*(Rachel Carson Room, Main Interior Building)*

- **Geodetic Control SC (Juliana Blackwell);**
- **Transportation SC (Raquel Hunt).**



# Federal Geographic Data Committee

## Coordination Group Meeting

### ACTION ITEMS

### Through March 18, 2014

<b>Complete</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140114-03</b>
<b>Action:</b>	CG Members should review and provide any comments on the Unified Federal Review Disaster Recovery standards to Deidre McCarthy by February 18, 2014. Following this comment period, a member of the Cultural Resources Subcommittee will write up a summary of the list of standards and changes provided and will send it to Vaishal Sheth as a news item for the FGDC website.	
<b>Contact:</b>	Deidre McCarthy, NPS, <a href="mailto:deidre_mccarthy@nps.gov">deidre_mccarthy@nps.gov</a>	
<b>Resolution/Response:</b>	Deidre McCarthy provided the Secretariat with a summary document, and it was sent to Vaishal Sheth for posting to the website on 3/11/14.	
<b>Due Date: April 8, 2014</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140218-01</b>
<b>Action:</b>	Any CG members interested in serving as CG Co-Chair should submit their self-nomination and letter of support from their SAOGI to Ken Shaffer and Arista Maher by March 14, 2014.	
<b>Contact:</b>	Ken Shaffer, FGDC OS, <a href="mailto:kmshaffer@fgdc.gov">kmshaffer@fgdc.gov</a> ; Arista Maher, FGDC OS, <a href="mailto:amaher@fgdc.gov">amaher@fgdc.gov</a>	
<b>Resolution/Response:</b>	No nominations have been received to date. The call for nominations has been extended.	
<b>Complete</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140218-02</b>
<b>Action:</b>	CG members who have comments on the Draft Final Version (Version 4) of the A-16 Portfolio Management Implementation Plan that was emailed to CG members on February 11 should provide them to the <a href="mailto:a16comments@fgdc.gov">a16comments@fgdc.gov</a> address by February 24, using the comment form that was attached in the email.	
<b>Contact:</b>	FGDC Secretariat, <a href="mailto:a16comments@fgdc.gov">a16comments@fgdc.gov</a>	
<b>Resolution/Response:</b>	Comments were due on February 24.	
<b>Complete</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20140318-01</b>
<b>Action:</b>	The FGDC Secretariat will send out the dial-in information for the Theme Leads meeting on Thursday, March 20.	
<b>Contact:</b>	Ivan DeLoatch, FGDC OS, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/Response:</b>	The dial-in information was provided to CG members on March 19.	
<b>Due Date: April 8, 2014</b>		
<b>Lead:</b>	CG Members	<b>Action#: 20140318-02</b>
<b>Action:</b>	CG members who have any additional comments on the “Guidance on the Selection and Appraisal of the Geospatial Content of Enduring Value” document should contact Jacquie Nolan and Butch	

	Lazorchak.	
<b>Contact:</b>	Jacquie Nolan, LOC, <a href="mailto:jnol@loc.gov">jnol@loc.gov</a> ; Butch Lazorchak, LOC, <a href="mailto:wlaz@loc.gov">wlaz@loc.gov</a>	
<b>Resolution/ Response:</b>		
<b>Due Date: April 8, 2014</b>		
<b>Lead:</b>	FGDC Secretariat	<b>Action#: 20140318-03</b>
<b>Action:</b>	The FGDC Secretariat will send out the draft National Boundaries Group Charter, along with an electronic vote for its approval, to CG members for their review and response.	
<b>Contact:</b>	Ivan DeLoatch, FGDC OS, <a href="mailto:ideloatch@fgdc.gov">ideloatch@fgdc.gov</a>	
<b>Resolution/ Response:</b>		



## Federal Geographic Data Committee Coordination Group Meeting MEETING MINUTES March 18, 2014

(Note: Primary CG members are indicated in **blue text**; alternate CG members are indicated in **red text**.)

√	Coordination Group Attendees	Organization	√	Attendee	Organization
	Shirley Hall	USDA- Farm Service Agency		Robert Welsh	DOI – Office of Surface Mining
	Marisa Capriotti	USDA – Natural Resources Conservation Service		Christina Lett	DOI – US Fish & Wildlife Service
	Betsy Kanalley	USDA – US Forest Service		Bill Wilen	DOI – US Fish & Wildlife Service
x	Marianne Burke	USDA – US Forest Service	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Juliana Blackwell	DOC – National Geodetic Survey		Dick Vraga	DOI – USGS
	Tony LaVoi	DOC - NOAA		Stephen Aichele	DOI – USGS
	Lynda Liptrap	DOC – Census Bureau		Edward Hugler	Dept of Labor – OASAM
x	Anne O'Connor	DOC – Census Bureau		Cecelia Henderson	Dept of State
x	Jim Bjostad	DOD - NGA		Mark Bradford	DOT - Research & Innovative Technology Admin
	David LaBranche	DOD - DISDI	x	Raquel Hunt	DOT – Federal Railroad Admin
	Mitchell Fiedler	DOD - DISDI		Jimmy Amoaka-Atta	Dept of Treasury
	Nancy Blyler	DOD – US Army Corps of Engineers		Pheakdey Lim	Dept of Veterans' Affairs
	Tai Phan	Dept. of Education – Institute of Ed Statistics		Tom Garin	Dept of Veterans' Affairs
	Teddy Dyer	Dept. of Energy	x	Wendy Blake-Coleman	EPA
	Stephanie Foster	DHHS – CDC		Dave Catlin	EPA
x	Lew Summers	DHS – Office of the CIO		Donald Campbell	FCC
	Dennis Hardy	DHS		John Sullivan	GSA
x	Jon Sperling	HUD – Policy Development & Research		Autumn Wallin	GSA
	Salvatore Sclafani	HUD - Office of Community Planning & Development	x	Jacqueline Nolan	Library of Congress

	David Chase	HUD – Policy Development & Research		Myra Bambacus	NASA
	Antoinette Sebastian	HUD – Office of Environment & Energy		Gregory Mann	NASA
	Don Buhler	DOI - BLM		Brett Abrams	NARA
	Doug Vandegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Pamela Stephens	National Science Foundation
	Steven Schwartz	DOI - BOEMRE		Stuart Reiter	Nuclear Regulatory Commission
	David Duran	DOI – Nat’l Park Service		Asghar Noor	Small Business Administration
	Tim Smith	DOI – Nat’l Park Service		David Timmons	Social Security Administration
				Ray Mitchell	Tennessee Valley Authority
	<b>Other Attendees</b>	<b>Organization</b>		<b>Attendee</b>	<b>Organization</b>
x	Anne Ball	NOAA	x	Julie Maitra	FGDC OS
x	Jennifer Carlino	FGDC OS	x	Kristie McLeroy	USDA
x	Glenn Guempel	USGS	x	Ted Payne	USDA
x	Jim Irvine	FGDC OS/COMSO	x	Alyssum Pohl	
x	Michel Kareis	GSA	x	Ken Shaffer	FGDC OS
x	Roxanne Lamb	FGDC OS	x	Vaishal Sheth	FGDC OS
x	Arista Maher	FGDC OS	x	Linda Zellmer	WIU
x	John Mahoney	FGDC OS			

**Welcome and Introductions – Ivan DeLoatch, FGDC OS**

Ivan DeLoatch, Chair, FGDC Coordination Group, welcomed participants to the Coordination Group meeting and asked participants to introduce themselves.

**Previous Meeting Action Item Review - Arista Maher, FGDC OS**

The action items from prior meetings were briefly reviewed.

**FGDC Business Report - Ken Shaffer, FGDC OS**

[[Presentation](#), PPT]

Ken Shaffer provided a report on FGDC business activities. The CG meeting’s agenda was reviewed. The last Executive Committee (ExCom) meeting took place on January 28, 2014. The ExCom members supported the recommendation to create a new Homeland Infrastructure Foundation-Level Data (HIFLD) Subcommittee under the FGDC structure. The recommendation will be presented briefly to the Steering Committee at this afternoon’s meeting. The Steering Committee meeting will be focused primarily on the A-16 Implementation Plan approval, but they will also discuss the GAO engagement and HIFLD Subcommittee proposal. The next Steering Committee meeting will take place on April 3, 2014, from 1:00 p.m. to 3:00 p.m. at the South Interior Building. Attendance is by registration only.

The National Geospatial Advisory Committee (NGAC) activities were reviewed. The next round of NGAC appointments was recently announced. There were 17 appointments, including 7 re-appointments.

The composition of the committee includes 15 governmental members and 15 non-governmental members. The next NGAC meeting will take place on April 1-2, 2014 at the South Interior Building.

The next Coordination Group meeting will be held on April 8, 2014 at the Main Interior Building, in the Rachel Carson Room. A theme leads meeting will tentatively be held in the afternoon following this meeting.

An update on U.S. Governmental Accountability Office (GAO) engagement actions was given. The 2012 GAO engagement actions were reviewed, and following that, the new 2014 engagement was reviewed as well. It was noted that an entrance conference with GAO on this engagement was held on February 5, 2014. The focus of the second engagement is likely to focus on several Federal agencies, including DHS, DOI, and Commerce/Census, as well as topics such as addresses and imagery. As more information is provided about the scope of this second engagement, it will be made available to CG members.

The HIFLD Subcommittee Proposal was reviewed. The proposal is for a newly-established HIFLD Subcommittee to be considered as part of the existing FGDC subcommittee structure. This proposal will be made to Steering Committee this afternoon. Barring any objections, the Steering Committee and Coordination Group will electronically vote on the issue. CG members should be aware that this vote is upcoming and familiarize themselves with the HIFLD draft charter.

The Geospatial Line of Business/Geospatial Platform activities were reviewed. It was noted that the Interagency Agreements for FY 2014 are due on June 1, 2014. The Theme Leads and Dataset Managers are working with FGDC OS/COMSO staff to prepare NDGA metadata for harvesting in catalog.data.gov. The A-16 community storefronts have been developed in their initial form and are being reviewed by Theme Leads. The next Theme Lead meeting is scheduled for Thursday, March 20, and CG members are invited to participate.

**ACTION: The FGDC Secretariat will send out the dial-in information for the Theme Leads meeting on Thursday, March 20.**

The GSDI Small Grants Program for 2014 was briefly described. GSDI Small Grants are awards for spatial data infrastructure or earth observations systems-related activities in economically disadvantaged nations. The awards are \$2,500 each. While no longer funded to contribute financially, the FGDC OS provides management support to this program.

The CG Co-Chair call for nominations will be extended, as none have been received to date. The CG voted to implement a rotating Co-Chair role from the member agencies during the last charter update to serve as a liaison between the Secretariat and the CG membership. This has been a successful partnership for the last several years, and Co-Chairs from EPA, Census, DHS, and NGA, have filled this role. Agencies interested in filling this role should contact the FGDC Secretariat.

The FGDC Standards update was given. The 2012 CAP standards project statuses were reviewed, along with the INCITS, OGC, and other standards activities.

### **Users/Historical Data Work Group Report - Jacqueline Nolan, LoC**

[[Presentation](#), PPT]

Jacquie Nolan gave a report on the Users/Historical Data Work Group's recent activities. The mission and purpose of the U/HDWG was briefly reviewed, noting that the group promotes awareness and coordinates activities related to retention and storage of geospatial data. The membership was reviewed. It was noted



that new members are always welcome. A webinar/teleconference meeting is usually held on the fourth Thursday of every month. Recently, there was an update on the A-16 Implementation Guidance by guest speakers Jen Carlino and Gita Urban-Mathieux (FGDC OS). The Work Group is discussing the establishment of a “historic data” community on the Geospatial Platform and they are working on finalizing the “Guidance on the Selection and Appraisal of the Geospatial Content of Enduring Value” document.

The next meeting of the Users/Historical Data Work Group will take place on Thursday, March 27, via webinar. Interested participants should contact Jacquie Nolan or Butch Lazorchak for more information.

**ACTION: CG members who have any additional comments on the “Guidance on the Selection and Appraisal of the Geospatial Content of Enduring Value” document should contact Jacquie Nolan and Butch Lazorchak.**

**National Boundaries Group - Laura Waggoner, Census Bureau; Bob Pierce, USGS**

[[Presentation](#), PPT]

Laura Waggoner and Bob Pierce presented on the National Boundaries Group’s proposed charter. Theirs is a proposal to make the NBG a working group under the existing FGDC structure. The purpose of the NBG is to develop nationally-consistent boundaries that are integrated using the same geographic base. The goal is to make sure that Federal boundary sources are consistent, accurate, and integrated. Examples of datasets under the Governmental Units Theme relating to boundaries were given. The NBG met at the Esri Federal Users Conference on February 11, 2014, where they discussed activities of the Federal Lands Subgroup, the development and availability of the Surface Management Agency (SMA) datasets, the Wilderness Steering Committee – mapping since the Wilderness Land Act of 1964, and a Statistical Area Boundaries Presentation.

A CG vote will be held electronically to decide whether the NBG will become a work group under the FGDC. The scope of the Charter that was developed was discussed. The NBG coordinates boundary information sharing among Federal, state, local, tribal, and private organizations. In its scope are the following goals: creating an open exchange of information about boundary data; assuring availability of, and public access to, boundary data and associated metadata from distributed database; investigating, evaluating, promoting, and implementing new technologies to improve boundary accuracy and integration; and supporting coordination and standards goals, and objectives established by Federal, national and international standards organizations. The Charter objectives include the following: identification of the national authoritative sources and national authoritative integrators for boundary data; application of enterprise supply/value chain principles; identification and development of boundary standards including recommendations for legal documentation; identification of boundary data used by each agency including it’s current status, quality, and availability; coordinating boundary data with the FGDC A-16 and Data Life Cycle efforts; and working closely with other FGDC subcommittees – e.g. the Coastal Subcommittee-- in the development of an authoritative coastline dataset of the U.S.

The next meeting of the NBG will be held in May 2014. It will take place via teleconference. The primary topic to be discussed at the next meeting will be activities and status of international boundaries for Canada and Mexico. Some other topics to be discussed in the coming months include: use of the Geospatial Platform Theme Community of Interest for placement of documents and meeting announcements; creation of a listserv; and review of datasets on the GeoPlatform.

**ACTION: The FGDC Secretariat will send out the draft National Boundaries Group Charter, along with an electronic vote for its approval, to CG members for their review and response.**

## **Vegetation Subcommittee Report - Marianne Burke, FS**

[\[Presentation, PPT\]](#)

Marianne Burke reported on the recent activities of the Vegetation Subcommittee. The mission/purpose of the Vegetation Subcommittee is: “the coordination of terrestrial vegetative data-related activities among Federal agencies and the establishment of a mechanism for the coordinated development, use, sharing, and dissemination of terrestrial vegetation data.” The FGDC Vegetation Subcommittee reports to the Land Use – Land Cover Theme. The following data themes and data sets are associated with the FGDC Vegetation Subcommittee: The National Vegetation Classification Standard; revised content (types and descriptions) for eight levels of the NVC hierarchy; and VegBank – a permanent archive of the vegetation plot data. The subcommittee meets monthly.

Recent developments related to the Subcommittee’s activities (administrative as well as content maintenance/dissemination) were reviewed. The report for the ESA Peer Review pilot has been submitted to USGS for review. The Longleaf Pine dataset was used as case study to identify the process and policy decisions specific to reviewing proposed changes to the NVC, and it is nearing completion. Proposals for revisions will address changes needed at the in the content for the Alliance level. The Hierarchy Revisions Report for Formation Class, Formation Subclass, and Formation (levels 1 to 3) is being published.

The Vegetation Subcommittee is working with land management groups to ensure that the use of the NVC is put into directives. The Vegetation Subcommittee recently reviewed the Existing Vegetation Classification, Mapping, and Inventory Technical Guide (Version 2.0). The Vegetation Subcommittee provided advice on how to ensure that the NVC was cross-walked during land management planning activities on National Forests and Grasslands. This document should be released in its final form this summer.

The next steps for the Subcommittee are to submit the Charter to the Coordination Group; finalize the implementation plan and share it outside the Subcommittee; and finalize how the NVC content will be housed and managed on a Federal public server. They will also continue outreach to users on using the NVC and other tools.

The next meeting for the Vegetation Subcommittee is currently scheduled for March 26, 2014. They will discuss: the implementation plan; the report on the workshop, “Applying the U.S. National Vegetation Classification on Military Lands”; status of the auto key projects; progress on re-homing the NVC and associated information; and a report on the Peer Review Pilot Project.

## **NSDI Strategic Plan – Next Steps - John Mahoney, FGDC**

[\[Presentation, PPT\]](#)

John Mahoney gave a report on the NSDI Strategic Plan. The implementation strategy is the next phase of the NSDI Strategic Plan efforts. The three strategic goals of the Strategic Plan were reviewed, along with the roles and responsibilities for the implementation phase. ExCom members have been designated as leads for each of the nine objectives in the Plan. The implementation timeline was reviewed, with the review, validation, and finalization of action plans slated for April 1 – April 30.

## **A-16 Implementation Plan - Ivan DeLoatch, FGDC OS**

[[Presentation](#), PPT]

Ivan DeLoatch reported on the status of the A-16 Implementation Plan. The Plan schedule was reviewed, including that the Steering Committee vote to endorse the Plan will be concluding today, following the Steering Committee meeting this afternoon. The next step is to prepare the approved final document for release. The FGDC approved plan will be ready prior to the FGDC's GAO action deadline of March 31, 2014. The alignment with other policies, including the Open Data Policy, was discussed. The types of comments received on the Implementation Plan were also reviewed.

## **Action Item Review - Arista Maher, FGDC OS**

Action items from the meeting were reviewed for the members.

*Adjourn*