<u>Meeting Notes</u>
FGDC Address Subcommittee
January 9, 2018
US Department of Transportation, Washington, DC

<u>In-person and On-line Attendance (23 Total):</u>

Andrew Bailey, Department of the Interior
Florinda Balfour, Veterans Affairs
Dave Cackowski, Census Bureau
Jeanne Cadarette, State of New Hampshire
John Clark, State of Michigan
Michael Fashoway, State of Montana
Jason Ford, GISinc/Department of Transportation
Parrish Henderson, FBI
David Jackson, District of Columbia
Christian Jacqz, State of Massachusetts
Steve Lewis, Department of Transportation
Lynda Liptrap, Census Bureau
John Mahoney, US Geological Survey/FGDC
Jeremy McMullen, State of Vermont
Ted Payne, Housing and Urban Development
Donna Pena, State of California
Dan Ross, State of Minnesota
Doug Schleifer, State of New Jersey
Rob Seay, Social Security Administration
Diane Snediker, Census Bureau/National Center for Education Statistics
Jason Warzinik, Boone County, MO
Nate Workman, FEMA
Matt Zimolzak, Census Bureau

<u>Meeting Summary</u>

NAD Updates: Steve Lewis – map attached – as of today 25 states (including DC) have agreed to be partners. 18 states' addresses have been accepted into the NAD, 3 states are being processed. The latest state to deliver their addresses is Iowa, and we will soon receive South Carolina's

NAD as a pilot for the GeoPlatform: Steve Lewis – having the NAD as a pilot to demonstrate the value of the GeoPlatform would be a good way to show collaboration between agencies. John Mahoney agreed this would be a good idea. NGDA Coordination Group and Theme Leads GeoPlatform Planning Session is on Jan. 23, 9am – 12pm at DOI. DOT is discussing the

possibility of using DHS grants to fund state and local address data collection. Steve, Lynda, and Matt will give presentations on the NAD and the Address Theme at GIS-T and the NSGIC mid-year meeting.

Update from Workflow Subgroup: Matt Zimolzak
- Focus is on developing workflows from providers to aggregators to Feds
- Currently working on provider/aggregator to State workflow
- Identifying validations and QC tests as part of workflow; distinguishing between "Required" and "Recommended" validation and QC activities.
- Looking at both content and spatial tests and validations, both in terms of content acceptance and feedback.
- Workflows both dependent on and influenced by recommendations of other topic based address subcommittee sub-groups, like Content.
- We think that development of other workflows will likely influence and refine earlier work on workflows, resulting in iterative development.

Address Content subgroup status: Lynda Liptrap – So far Florinda Balfour, Ed Wells, Carl Anderson, Fharon Hicks, and David Jackson have volunteered for the group. Let us know if you are interested in joining this group. Dan Ross can add a Sharepoint site for this group.

ZIP Code discussion:
Dan Ross – the process subgroup states that the best practice is that ZIP codes are not required, but 'send them if you have them'.

Steve – If we decide not to require ZIPs the count of addresses in the NAD will go up.

Christian Jacqz – we should distinguish between ZIPs we have confidence in vs. overlay ZIPs. It's reasonable to try to add ZIPs but with these caveats.

Steve – At the federal level we are only supposed to be data aggregators.

Lynda, Steve – should we vote on the issue? There are three options: no records without ZIP Codes, keep the ZIP field null for those records that don't have ZIPs, or add ZIP codes. We would like NSGIC, and possibly the Content subgroup, to weigh in before the Address Subcommittee votes.

Action item review: Dave Cackowski -
- Steve, Dan – NSGIC should weigh in about whether ZIP Codes should be required for NAD addresses. Dan said the process subgroup states that the best practice is that ZIP Codes are not required, but 'send them if you have them'. Dan will get NSGIC to weigh in.
- Jason Ford – Write-up reasons addresses get rejected (about 5% of all records are rejected for all reasons).

- Steve – will sit in on next NSGIC meeting 1/25 and go over the process for adding records.

Next meeting: February 14, 1pm at Census Bureau. Send Dave Cackowski agenda items.

Post Meeting Note: Dave Cackowski will lead the Address Content Subgroup and will send out an invite for the first meeting.